

Family Access Overview

Family Access allows guardians to view and, in some cases, edit student information. Family Access provides parents with the opportunity to play a more involved role in the student's education and improve communication with the school.

You can enter Family Access through the Lynden School District website, www.lynden.wednet.edu, using the login and password provided on parent letter. Once logged in a dropdown menu allows selection of a single student to view, or of All Students allowing you to view information for all children at one time.



My Account

The My Account screen displays Account Settings, Address information, and Email Notification options. You will be allowed to view information and update information, dependent on the district's configuration settings.

On this window, you can update your Login and Password, Family information, Email address, and upload a Profile Picture.

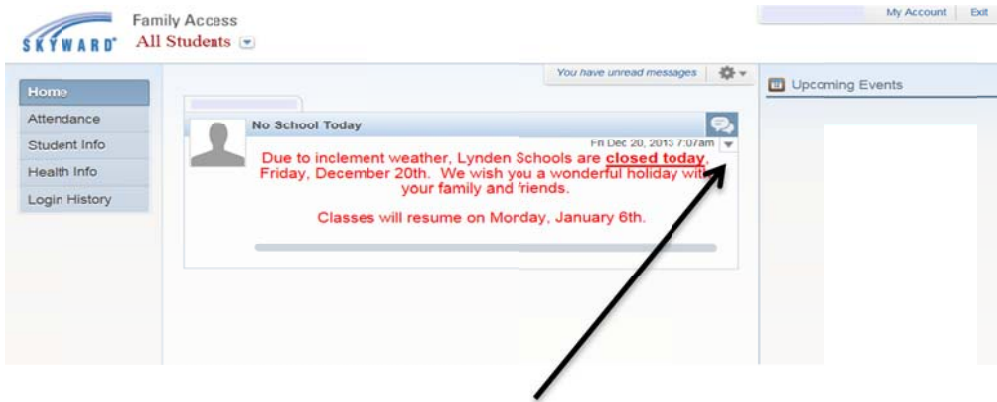
A screenshot of the 'My Account' page in the Family Access system. The page title is 'Family Access' and the user is logged in as 'Genevieve Zeebscr'. The 'My Account' link is highlighted with a red box. The page contains several sections: 'Account Settings' with fields for Email (Guardian@guardian.com), Phone (555) 987-2694, Cell (555) 987-2694, and Work (555) 865-2273; 'Address (Mailing Address)' with fields for Street Number (1898), Street Name (Scramble avenue), SUD, #, P.O. Box, Address 2, Zip Code (55555), Plus 4, City/State (Scramble, WV), and County. There is also an 'Address Preview' box showing the address: 1898 Scramble avenue, Scramble, WV 55555. On the right side, there are buttons for Save, Change Login, Change Password, Profile Picture, and Undo.

Navigation Tree

The Navigation Tree runs down the left-hand side of the screen, allowing one click access to the application tabs the schools have provided for each of your child(ren). You will see an application tab for each of the applications that are turned on for one of the buildings where your children attend.

The Wall

The Wall displays messages created during specified processes or Message Center Messages created by the school and district.



Wall posts will display until you select to hide them. You can hide an individual message by using the dropdown under the message type.

Attendance

The Attendance application allows you to view the student's tardies and absences. You can view detailed information, as well as graph information for each student. In addition, you can submit electronic pre-approved absence requests for your student(s).

The screenshot shows the 'Attendance' application interface. It includes a navigation menu on the left, a header with 'Family Access' and 'All Students', and a main content area. The main content area has a tab for 'Attendance' and a button for 'Enter Absent Request'. It displays 'Today's Attendance: Wed Dec 3, 2014' and 'No Absences or Tardies were recorded for any of your students.' Below this, there are two tables of attendance records for 'Susie Baxter' and 'Bigby Baxter'. To the right, there are two bar charts: 'Term 2 Day Totals' for Bigsby (3 days) and 'YTD Day Totals' for Susie (3 days) and Bigsby (4 days). Both charts have an 'Excused' button below them. At the top right, there are links for 'My Account' and 'Exit', and a 'Hide Charts' button.

Date	Attendance	Period	Class
Tue Oct 14, 2014	ABSENT EXCUSED (FAMILY VACATION PRINCIPAL APPR)	1-2	View Classes
Mon Oct 13, 2014	ABSENT EXCUSED (FAMILY VACATION PRINCIPAL APPR)	1-2	View Classes
Mon Sep 22, 2014	ABSENT EXCUSED (FAMILY VACATION PRINCIPAL APPR)	1-2	View Classes



Date	Attendance	Period	Class
Tue Dec 2, 2014	ABSENT EXCUSED (SORE THRT/COUGH/RUN NOSE/ACHES)	1-2	View Classes
Tue Oct 14, 2014	ABSENT EXCUSED (FAMILY VACATION PRINCIPAL APPR)	1-2	View Classes
Mon Oct 13, 2014	ABSENT EXCUSED (FAMILY VACATION PRINCIPAL APPR)	1-2	View Classes
Mon Sep 22, 2014	ABSENT EXCUSED (FAMILY VACATION PRINCIPAL APPR)	1-2	View Classes

To enter an absence request, you will click the “Add Request” button for the appropriate student. In order for the office to approve your request, circled areas below must be completed.

Once complete, click on the “Save” button. Your request will be date stamped and submitted to the attendance secretary at your school.

Student Info

The Student Information application allows you to view demographic, family, emergency contact, and busing information.

Student Information					
<p>BAXTER Q. BISIG</p>  <p>School: baxterbisig@sjisd.org Home: Scramble12857@start.com Call: (555) 555-5555 (KATHY BISIG) 2121 W CASINO RD EVERETT, WA 98204</p> <p style="text-align: right;">NWRDC HIGH SCHOOL Phone: (555) 555-5215 Principal: ELROY FOLZSCR</p> <p>Grade: 10 Status: Active (Full-time)</p> <p style="text-align: center;">View Bus Schedule View BAXTER's Family</p> <p>Gender: Male Age (Birthday): 15 (08/23/1998) Language: MEOW Graduation Year: 2016 Other ID: 0603394 Community Service: 0.00 Hours Fed/State Ethn: Not Hispanic State Race: White</p>					
Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
KATHY E. BISIG (FOSTER MOTHER)	(555) 555-5555	(555) 555-8666 (Work)			coord12NWRDC@acme.org
<p>JAX W. BISIG</p>  <p>School: jaxisig@sjisd.org Home: Scramble12858@start.com Call: (555) 555-5555 (KATHY BISIG) 2121 W CASINO RD EVERETT, WA 98204</p> <p style="text-align: right;">NWRDC ELEMENTARY Phone: (555) 555-5209 Principal: SHAUNNA TADDEISCR</p> <p>Grade: K2 Status: Active (Full-time)</p> <p style="text-align: center;">View Bus Schedule View JAX's Family</p> <p>Gender: Male Age (Birthday): 5 (09/10/2008) Language: WOOF Graduation Year: 2026 Other ID: 0603395</p>					

