

Medication at School

General Statement

Under normal circumstances prescribed and over-the-counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. If a student must receive prescribed or over-the-counter oral or topical medication, eye drops, ear drops or nasal spray (“medications”) from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

Special Exception to General Statement

Over-the-counter topical sunscreen products may be possessed and used by students, parents, and school staff without a written prescription or note from a licensed health care provider if the following conditions are met:

- A. The product is regulated by the US Food and Drug administration as an over-the-counter sunscreen product; and
- B. If possessed by a student, the product is provided to the student by a parent or guardian.

Procedures

The superintendent will establish procedures for:

- A. Training and supervision of staff members in the administration of prescribed or non-prescribed oral medication to students by a physician or registered nurse;
- B. Designating staff members who may administer prescribed or non-prescribed oral medication to students;
- C. Obtaining signed and dated parental and health professional request for the dispensing of prescribed or non-prescribed oral medications, including instructions from health professional if the medication is to be given for more than fifteen (15) days;
- D. Storing prescribed or non-prescribed medication in a locked or limited access facility;
- E. Maintaining records pertaining to the administration of prescribed or non-prescribed oral medication;

3419 - Self-Administration of Asthma and Anaphylaxis Medications

Legal References: RCW 28A.210.260 Public and private schools—Administration of medication — Conditions
RCW 28A.210.270 Public and private schools—Administration of medication — Immunity from liability — Discontinuance, procedure

Management Resources: 2017 – July Issue
2014 - February Issue
2012 - August Issue
Policy News, February 2001 Oral Medication Definition Expanded

Adoption Date: December 15, 1994

Revised: June 15, 2000

Revised: October 24, 2013

Revised: December 11, 2014

Revised: December 14, 2017