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## **Board Member Resignation and Vacancy**

### **Resignation**

Upon receipt of a director's written resignation, the board will acknowledge and announce the resignation at its next regularly scheduled meeting. The resignation will be effective immediately unless otherwise stated. If a future date is stated, the resignation may be withdrawn any time prior to the effective date.

Board members who have resigned may not vote on the selection of their replacement.

### **Vacancy**

In case of a board vacancy, the remaining board members will fill such vacancy by appointment. Public notice of the vacancy will take place for 30 days and applications will be accepted during that period. Interviews of candidates for vacant positions will take place in a meeting open to the public. The board will appoint one of the candidates to serve until the next regularly scheduled board election, at which time a director will be elected for the unexpired term, if any.

The appointment will be approved, by roll call vote, by not less than three members of the board. If there exists fewer than three members, the educational service district board members will appoint a sufficient number to constitute a legal majority of the board. Should the board fail to fill a vacancy within ninety (90) days from the creation of such vacancy, the educational service district board members will fill such vacancy. Appointees will be United States citizens and qualified voter residents of the school district and appropriate director district, if any.

Cross References:

Policy 1450

Absence of Board Member

Legal References:

RCW 28A.310.030

ESD Board — Membership —  
Board member district  
boundaries

RCW 28A.330.020

Certain board elections, manner  
and vote required —  
Selection of personnel,  
manner

Lynden School District No. 504  
BOARD POLICY

No. 1114

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RCW 28A.343.370  
RCW 29A.04.151  
RCW 42.30.110(h)

Directors — Vacancies  
Residence  
Executive sessions — Board  
member interviews in open  
public session

Management Resources:

*Policy News*, June 2009

Board Member Resignations

Adoption Date: April 16, 1979

Revised: April 22, 1999

Revised: July 17, 2014